

Operational Services

Exhibit - Response to Appeal Of Denial Of Fee Waiver

Date: _____

Building Principal

Dear: _____

This letter is in response to your appeal of the Building Principal's decision to deny your request that the student fee for [insert purpose of fee], in the amount of \$_____, for [insert name of student], be waived.

I have reviewed your application and have decided to [insert "grant" or "deny"] your request for a fee waiver for the following reason(s): _____

Sincerely yours,

Superintendent

